

DATA PROTECTION IN PRACTICE



OVERVIEW

Data Protection in Practice is a follow-on programme that turns GDPR knowledge into everyday habits. Through realistic case studies, personal data moving through emails, AI tools, retention shelves and an access request, the series shows how information really travels through an organisation, and exactly where it gets exposed. It covers identifying personal data, sharing it safely, minimisation and retention, AI and privacy by design, data subject rights, and the warning signs that stop a shortcut becoming a breach. Six episodes are grouped into three parts, each closing with a short quiz to reinforce learning.

6 EPISODES • 3 QUIZZES

• PART 1 — Data Handling

1

Personal Data & Identifiability

What actually counts as personal data, why removing a name isn't the same as anonymising it, and how small numbers or combined details can still point back to one person.

2

Sharing Data Safely

The four questions to ask before anything leaves your outbox: right person, right purpose, right information, right method, and why "everything" is never a safe request.

✓ Part 1 quiz

• PART 2 — Data Discipline

3

Data Minimisation & Retention

The seven core GDPR principles, why "we might need it later" isn't a reason to keep a file, and how a proper retention schedule shrinks the damage of a breach.

4

AI, Automation & Privacy by Design

Using AI tools without handing over more than you should, when a Data Protection Impact Assessment is required, and why a human must stay in the loop.

✓ Part 2 quiz

• PART 3 — Data Rights

5

Data Subject Rights & Requests

Recognising a data protection request in any words, responding within the one-month deadline, and protecting other people's information while you do it.

6

Spotting Warning Signs & Speaking Up

Building the instinct to pause on excessive access, risky screen shares and repurposed data, and why owning a mistake early beats staying quiet.

✓ Part 3 quiz

6 on-demand video episodes

3 end-of-part quizzes

clear documentary-style training